



**STATE OF MONTANA
DEPARTMENT OF CORRECTIONS
POLICY DIRECTIVE**

Policy No.: DOC 5.2.2	Subject: MONTANA CORRECTIONAL ENTERPRISES PROGRAM IMPLEMENTATION CHECKLSIT
Chapter 5: OFFENDER PROGRAMS	Page 1 of 1
Section 2: Work and Training Programs	Effective Date: Aug. 1, 1997
Signature: /s/ Mike Ferriter, Director	Revised: 10/24/11

I. POLICY

The Department of Corrections tasks Montana Correctional Enterprises with establishing safe, efficient, and effective vocational education and on-the-job training work programs in its correctional facilities.

II. APPLICABILITY

All divisions, facilities, and programs Department-owned and contracted, as specified in contract.

III. DEFINITIONS

None

IV. DEPARTMENT DIRECTIVES

A. General Provisions

1. Administrators will develop programs in compliance with the needs of the correctional facility in which it is located and will adhere to facility program and operational requirements.
2. When developing vocational and on-the-job training work programs, administrators will identify the following:
 - a. the type of program;
 - b. a review of policies;
 - c. support requirements;
 - d. physical facility needs;
 - e. work force requirements;
 - f. equipment needs; and
 - g. certification requirements.

V. CLOSING

Questions concerning this policy should be directed to the MCE Administrator.

VI. REFERENCES

- A. [53-1-203, MCA](#); [53-30-131, MCA](#)

VII. ATTACHMENTS

None